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 Cancellation policy is 48 hours or 2 business days

## JANUARY

Monday	Tuesday	Wednesday	Thursday	Friday
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
			<b>Idea to Venture – Analyzing Your Business Idea</b> 9-12pm <b>Business Viability – Will Your Business Make Money</b> 1-4pm	<b>Are You Thinking of Importing?</b> 9-12pm <b>How to Do Business with the Federal Government</b> 1-3pm
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>Start Smart 1</b> 9-12pm <b>Getting Your Business Online</b> 1-3pm	<b>My First Year in Business – A Financial Overview</b> 10-12pm <b>Asking Your Banker to Invest in Your Business</b> 1-3pm	<b>Starting a Consulting Business</b> 9-12pm <b>Understanding Financial Statements</b> 9-12pm <b>Cash Flow and Your Growing Business</b> 1-4pm	<b>Advertising Your Small Business</b> 10-12pm <b>Social Media</b> 1-3pm	<b>Tax Tips from an Accountant</b> 9-12pm <b>MERX – The Government Electronic Tendering Service</b> 1-3pm
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
<b>Start Smart 2</b> 9-12pm <b>Getting Started with Twitter</b> 10-11:30am <b>Framing Your Website – A Look at Design</b> 1-3pm <b>Understanding Gen-Y in the Workplace</b> 1-4pm	<b>Managing Your Balance Sheet</b> 9-12pm <b>TradeStart: An Introduction to International Trade</b> 1-4pm	<b>Managing Your Time in 2010 – New Tools for Busy Moms</b> 9:30-11:30pm <b>Forecasting Revenue and Expenses</b> 1-4pm	<b>Moving from a Proprietorship to a Corporation</b> 9-12pm <b>Young Entrepreneurs Start-Up Financing</b> 10:30-12pm <b>Getting Incorporated</b> 1-4pm	<b>Legal Tips for Your Small Business</b> 9-12pm <b>Understanding the Government of Canada's Procurement Process</b> 1-3pm
				<b>23</b>
				<b>Business Plan FastTrack Workshop – Day 1</b> 9-4pm
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
<b>Start Smart 3 - Market Research</b> 9-12pm <b>Seminaires en français du bureau des petites et moyennes entreprises</b> 10-12pm <b>Managing Your Website Using a Content Management System (CMS)</b> 1-3pm	<b>Tax Tips from an Accountant</b> 9-12pm <b>Retail Distribution – Move Your Product Line to a Retail Market</b> 1-3pm	<b>Branding – More Than Just a Logo</b> 9-12 <b>Getting Your Story Told – Making the Most of Media Opportunities</b> 1-4pm <b>Start Smart 1</b> 5-8pm	<b>Business Development Strategies</b> 1-2:30pm <b>Greening Your Small Business</b> 2-4pm	<b>Tuning Up Your Business Plan</b> 10-12pm <b>Perfect Your Pitch</b> 1-4pm
				<b>30</b>
				<b>Business Plan FastTrack Workshop – Day 2</b> 9-4pm <b>Regional BC – eBusiness Start – Up Tips</b> 10-12pm